



# centralcoast

SCIENCE • TECH • ENGR • MATH

## MEMO

**DATE:** Oct 18, 2012  
**TO:** STEM educators  
**FROM:** Steve Kliewer, Coordinator  
Central Coast STEM Collaborative  
**RE:** STEM Mini Grant Application

### ***STEM Event/Activity Mini-Grant***

Please find attached an application for the *STEM Event/Activity Mini-Grant*. The grants are for \$500 to \$2000. A total of \$7,500 is available for this program. Any educator in San Luis Obispo or Santa Barbara County is eligible to apply. Educators may include teachers or administrators of public or private schools, out-of-school time programs, home schooling cooperatives, or science outreach institutions or museums. The resource for the grants is from a one-time planning grant by the California STEM Learning Network (CSLNet). The mini-grants will be administered by CCSTEM and the Endeavour Institute.

The *STEM Event/activity Mini-Grant* is intended to support educators in planning Science, Technology, Engineering, and/or Math (STEM) events or activities that will excite students and the community. Such events/activities should engage several local organizations in effective collaboration. These events/activities may involve competition. However, exciting engagement and learning should be the primary motivators not winning.

Grant funds may be used to secure a venue, refreshments, prizes, and supplies for the subject event. Funds can be combined with other monies to support larger projects.

Priority will be given to projects that: 1) Excite students and community, 2) Enhance STEM literacy, and 3) Build Collaborations between CCSTEM Stakeholder organizations.

Applications are accepted immediately. The open period for acceptance will close by January 31, 2013 or as soon as funding is allocated. All funds must be used by March 31, 2013.

The online application is available at <http://ccstem.org>.

The application must be signed: If you have Adobe Acrobat you may sign it digitally and then email the completed form to: [coord-north@ccstem.org](mailto:coord-north@ccstem.org).

If you only have Adobe Reader or one of the many free pdf readers then you can print a copy for yourself but you cannot save and then email the form. Please print, sign, and mail or rescan and email.

- ✓ Each and every organization that you identified as collaborating with you must register as member organizations of CCSTEM (<http://ccstem.org>).
- ✓ You, the primary applicant, and at least one collaborator must sign and return the Application Form fully completed.
- ✓ Prominently display the CCSTEM Logo on all flyers, banners, and forms.
- ✓ Acknowledge CCSTEM on all Press releases, at the event/activity and other advertising.
- ✓ Send flyers or announcements to post on <http://CCSTEM.org>. (Use the online form)
- ✓ Provide copies of invoices for all purchased materials and services within 1 week of end of event.
- ✓ Deliver a short presentation following the event either to the CCSTEM board or general meeting - reporting on the success of the event/activity.



- ✓ Work closely with your collaborating organizations to build long lasting relationships.

For more information, contact Steve Kliewer at 805-801-2245.

[Coord-north@ccstem.org](mailto:Coord-north@ccstem.org)

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Enc: CCSTEM Mini Grant Application Form