

# CCSTEM General Meeting – Oct 24, 2012

Host: Tosha Punches, Exploration Station

Facilitator: Steve Kliewer, Endeavour Institute

## Agenda

5:00	30 min	Tosha Punches	Gathering and snacks, Tour of E-Station Pre meeting introductory AV
5:30	5 min	Tosha Punches	Welcome
5:35	5 min	Steve Kliewer	Opening Remarks
5:40	30 min	SK	Pop-up Announcements: 1 min each Intentional Networking Celebration of progress in STEM collaboration and increased STEM Literacy Success Stories Index card: Want / Offer (detail next page) Announcements: Name, Org, Dreams/Events Ask permission to record and distribute Note potential contacts
6:10	10 min	SK	Connect
6:20	10 min	Jamie Foster	Website Resources - Calendar – Submit STEM Events - Register new members and organizations - Archive of meetings and other references - Collaborative and Classroom Grants
6:30	10 min	John Keller	Introduce CCSTEM-North's newly elected CCSTEM Board and give overview of structure.
6:40	5 min	SK	Oct 12 Forum – UCSB
6:45	10 min	Dawn Hinchman	Oct 15-16 CA STEM Summit – San Diego
6:55	5 min	John Keller	Forum discussions
7:00	15 min	SK	Mini Grant Announcement Work Group update Leaders, objectives, next mtg dates, activities Appeal for new groups and new members Turn in business card with Working Groups of interest or sign up at registration table
7:15	15 min	SK	Closing Discussion Announce next general meeting How many are coming away with useful ideas or contacts? Give us some examples. Invitation to stay and connect
7:30	End of program		

## Pre-meeting Introductory AV:

Endeavour Institute:	2:11	<a href="http://www.youtube.com/watch?v=n61q75fEAbI&amp;feature=plcp">http://www.youtube.com/watch?v=n61q75fEAbI&amp;feature=plcp</a>
Endeavour Retrospective	9:09	<a href="http://www.youtube.com/watch?v=TuTfD13_utY&amp;feature=plcp">http://www.youtube.com/watch?v=TuTfD13_utY&amp;feature=plcp</a>
NMSI	6:21	<a href="http://www.youtube.com/watch?v=NNhdC64f3Lw&amp;feature=relmfu">http://www.youtube.com/watch?v=NNhdC64f3Lw&amp;feature=relmfu</a>

Some of these are very good. Some have very good parts. I will edit a set of excerpts.

Any videos shown before the program will not be followed all the way through. Any video shown during the meeting must be kept very short and focused.

## Assistance:

Patti and Anne Marie	Registration Sign-in with email contacts (type up and send to SK) Name tags Handout: Info sheet, index cards, membership form Working Group sign-up sheets
Tosha & Anne Marie	Snacks
Dawn Hinchman	Greeter Invite businesses
Walt Reil	Newsletters: Pre: Meeting Announcement and Enticements Post: Proceedings and Contact list
John Keller	Minutes This is, primarily, the pop-up announcements Type up and send to Walt Reil for distribution

## INDEX CARD WANT/OFFER EXERCISE – Delia’s recommendation

Introduction – Acknowledge they came to this meeting for a reason. Tell them + PowerPoint or chart all the steps they will do before they start.

Celebration of progress in STEM collaboration and increased STEM Literacy Success Stories

1. GIVE A FULL MINUTE to think about: why you came, what your STEM successes have been, or what resource or connection you’d like to receive tonight.
2. Write your needs on one side of Index card, & successes on the other side of the card.
3. You’ll have just 20-30 seconds to announce your name, org and SPECIFICALLY & SUCCINCTLY what you have accomplished or are looking for.
4. As you listen to what others want, note names of whom you might help, or who might help you
5. After you listen to everyone, you’ll have 10 minutes to quickly go around and MAKE APPOINTMENTS to talk(or email) further – maybe stay tonight and talk for a few minutes longer. TAKE YOUR SMART PHONES, PAPER CALENDAR, ETC. & MAKE APPOINTMENTS, OR CLEAR PROMISE OF WHO WILL INITIATE. You won’t have time to have detailed conversations during the 10 minute “Speed Networking.”