

CCSTEM Collaborative Board Meeting Minutes
December 12, 2012
SLOCOE
5:30 – 7:30 pm

Attendees:

Present?	Board Member?	Name	E-mail
Yes	X	Anne Marie Bergen	ambergen@calpoly.edu
Yes	X	Seth Bush	sbush@calpoly.edu
Yes	X	Rita M. Delkeskamp	rdelkeskamp@slcusd.org
Yes	X	Patti Garrett	pgarrett@slocoe.org
Yes	X	Dawn Hinchman	dawn.hinchman@gmail.com
No	X	John Keller	jmkeller@calpoly.edu
No	X	Tanja Latimer	tanjalatimer@me.com
Yes	X	Bryan Rebar	brebar@calpoly.edu
Yes	X	Julie Reil	jreil@fix.net
Yes	X	Walt Reil	walter.reil@hotmail.com
No	X	Pam Rickard	RickardBiology@gmail.com
Yes	X	Tom Stevens	thomas.stevens@us.af.mil
No	X	Paul Turnbull	pturnbull@syvuhd.org
Yes	Ex-Officio	Steve Kliewer	Coord-north@ccstem.org
No	So. Coord.	Lily Garcia	
Yes	guest	Blaine Highland	bhighland3@hotmail.com
Yes	Co-Board member with Rita	Amy Shields	ashields@slcusd.org
Yes	guest/ grant writer	Wendy Wendt	wendywendt@charter.net

Action List: (Who is doing what)

- A. Steve will issue notifications of approval/non-approval to the second round of mini-grant applicants.
- B. Patti will contact George Pudlo to determine his interest in serving as a Board member.
- C. Dawn, Patti, and Seth agreed to investigate possible solutions for our website hosting and transfer, and send that information to Jamie and Steve.
- D. Bryan and Seth will find the first presenter for the Pub Science night.
- E. Dawn will pursue finding a venue for Pub Science nights.

Motion/Resolution: (specific request for Board decision)

A. The minutes were approved as corrected.

B. The CCSTEM Budget and Actuals report dated 12/12/2012 was corrected to show the total amount budgeted for the CCSTEM Forum to be \$4,675.87. The corrected report was approved and will be filed subject to audit.

Narrative: (provide information)

1. Introductions – Members and guests introduced themselves.

1a. November 14, 2012 Minutes – Steve led us in a review of the minutes. Two corrections were made: All Board member nominees have confirmed their participation on the Board, except George Pudlo. Minutes were corrected to indicate that the CCSTEM grant contribution to the Annual Forum was actually \$4,675.87, not \$4,500.

1b. Budget Update – We reviewed the budget and made corrections to the Annual Forum line item to reflect the total contribution of \$4,675.87.

1c. Mini-Grant Update – Steve reviewed the list of mini-grant awards and confirmed the five most recent recipients of mini-grants. They are “Do The Math” at the Ed. Tech. Center for \$600, “Digital Media Arts” at the SLO YMCA for \$600, “Living Science Day” at Branch Elementary for \$500, “VMS Aerospace Modeling” at Vandenberg Middle School for \$700 and “Robotics/Mechanics Club” at Arellanes Jr. High in Santa Maria for \$700.

2. Wendy provided an update on our grant efforts and possible grants. We submitted a \$43,000 operational grant application to the Honda Foundation. We need to revisit the possibility of getting support from the San Luis Obispo County Community Foundation in identifying possible donors for our efforts. We need to build relationships with local industry representatives. Wendy shared information on various grant opportunities: Amgen Foundation, Lockheed-Martin, PG&E, Wells Fargo Bank and Bechtel. The groups discussed possible collaborative projects that CCSTEM could support. Other grant requests may be submitted to ASIL and the Office of Naval Research.

3. Discussion of CCSTEM Primary Activities – We agreed to each try to build relationships with business/industry representatives and invite them to our events.

4. Website/New Hosting – We need to migrate to a new host that can accommodate our Word Press website, by 12/21/12; Steve will try to get an extension to 1/25/13. Any information on possible solutions should be forwarded to Steve and Jamie Foster.

5. Pub Science Events – Dawn shared information about this possible STEM community builder/fundraiser. Ideas were brainstormed about possible venues and presenters. The group supported Dawn in pursuing this possibility.

6. Future Meetings – Everyone agreed to the list of meeting dates - CCSTEM Board Meetings on 1/9/13 and 3/13/13 at SLOCOE from 5:30-7:30 p.m. and next General Meeting on 2/13/13 at SLCUSD District Offices, 1500 Lizzie Street from 5:00-7:30 p.m. Also listed was a STEM Collaborative Workshop on 3/15/13 at PRHS from 8:00 a.m.-3:00 p.m. and the 3/31/13 due date for the CSLNet Final Report.

7. A 12/12/12 e-mail from John Keller was reviewed and many items were included in the agenda. Julie Reil expressed interest in being a CCSTEM North representative at the North/South joint meetings.

Request: (ask for assistance, ideas, or input)

1. Tom Stevens shared information about The Science Games event at Vandenberg Middle School on 1/31/13 from 6-8 p.m. and asked everyone to encourage teachers and others to attend. For more information, visit “Sciencegames.vmsteacher.org”.
2. Tom also shared a link in an email sent to the board today regarding “A letter on STEM Education to America’s Parents”. The link is:
http://www.thepresidency.org/storage/documents/A_Letter_on_STEM_Education_to_Americas_Parents_-_FINAL_2.pdf

NEXT MEETING: January 9 **14**, 2013, 5:30-7:30 pm, SLOCOE