

## CCSTEM Collaborative Board Meeting Minutes

October 3, 2012

SLOCOE

5:00 – 7:00 pm

### Attendees:

Present?	Board Member	Name	E-mail
yes	✓	Anne Marie Bergen	ambergen@calpoly.edu
no	✓	Seth Bush	sbush@calpoly.edu
yes	✓	Rita M. Delkeskamp	rdelkeskamp@slcusd.org
no	✓	Patti Garrett	pgarrett@slocoe.org
yes	✓	John Keller	jmkeller@calpoly.edu
yes	✓	Bryan Rebar	brebar@calpoly.edu
yes	✓	Walt Reil	walter.reil@hotmail.com
yes	✓	Pam Rickard	RickardBiology@gmail.com
yes	✓	Tom Stevens	thomas.stevens@us.af.mil
no	✓	Paul Turnbull	pturnbull@syvuhd.org
yes	✓	Steve Kliewer	Coord-north@ccstem.org
yes		Edmund Burke	edmundburke@spaceinformationlabs.com
yes	So. Coord.	Lily Garcia	lgarcia@education.ucsb.edu
yes		Dawn Hinch	Dawn.hinchman@gmail.com
yes		George Pudlo	George@dskarch.com
yes		Brad Schultz	bschultz@slocoe.org for Patti Garrett

### Action List: (Who is doing what?)

Who	What	By When
Lily	Lily reported that more funding is needed for the Forum. She will ask Jane Conoley to communicate to Steve and the Board what the need is so that the group may consider allocating more CCSTEM budget funds to the Forum.	
John, Patty, and Wendy (ad hoc comm)	Will draft CSLNet 5-month Report report and send it to Board members for input by Nov 5. Board members should provide input in time for final draft to be presented at November 14 <sup>th</sup> Board meeting. Deadline to CSLNet is Nov 15.	Nov 5 Nov 14 Nov 15
Dawn, Walt, and Wendy (ad hoc comm)	Operational & Collaborative Grants –will work together to complete another PG & E grant to submit by January 15, 2013	Jan 15
Anne Marie,	Operational & Collaborative Grants - will meet to discuss	Dec 15

Dawn, Pam and Walt	possible fundraising events and report to the Board at the December 12 <sup>th</sup> Board meeting	
Dawn	General Meeting on October 24 <sup>th</sup> –will collect names of business contacts of attendees and invite them to the CCSTEM General Meeting on 10/24	Oct 20
Steve, Walt, Jamie, John, Julie (Comm group)	CCSTEM Membership – will decide on website registration and public display on site. They will also discuss a long-term solution to maintain the database.	Oct 20
Tom	Mini-grants –will revise the mini-grant application instructions, process, and announcements, as discussed by the group.	Oct 20
John	November 14 <sup>th</sup> Board Meeting (5:30-7:30) –will create the agenda, and Brian will facilitate the meeting.	Nov 14

### Board Resolutions:

Moved Seconded Vote	Motion
Steve Pam unanimous	CCSTEM budget - Budget-Actual report approved and accepted.
Wendy Walt unanimous	Operational & Collaborative Grants – CCSTEM application for an American Honda Foundation grant approved to proceed.
Steve Walt unanimous	Brochure – purchase of updated brochures with the edits approved.
John Walt unanimous	Mini-grants – The recommendation of the Mini-grant subcommittee to award the four grants reviewed so far, for the amounts recommended is approved.

### Narrative:

A. 5-month CSLNet Report – Steve indicated that it is due during the time he is out of the country (November 15). He has already put together the budget part of the report, but we need to still address the resources and connections we have.

B. Procedures/Selection of Additional Board Members – the group discussed this topic and Steve suggested that attendees bring nominations to next meeting and encourage business and informal education contacts to submit e-mails of interest in Board membership to Board members.

C. Operational & Collaborative Grants – Steve summarized that we did not receive the PG&E grant, but that we can reapply. We also did not receive the Santa Barbara Foundation grant; Wendy shared that there were about six times as many applicants as recipients, and the application process favors the applicants in Santa Barbara. Wendy also shared that she sought funding ideas from Steve Roe (CSLNet),

and he commented as follows: a) the concept of Collective Impact is still fairly new and is difficult for rural or smaller organizations, b) fundraising events with sponsorship vendor fairs with a price tag, and c) continue seeking foundational grants. Meeting attendees shared various ideas.

Wendy shared information about the American Honda Foundation grant opportunity, and suggested that we not only apply, but that we encourage our member organizations to also apply.

D. Forum on October 12 – Lily shared that the Forum registration is at capacity; 145 RSVPs have been received. Edmund suggested that there should be a formal announcement of CCSTEM Collaborative and its needs made at the Forum. Steve asked if there would be a table available for CCSTEM.

E. Mini-grants – The subcommittee reviewed the four applications. The subcommittee recommends that all applications be funded, but that some of the funding be reduced for some applicants in order to still have funding available for other grants. Reductions are based on levels of collaboration.

F. General CCSTEM Meeting on October 24<sup>th</sup> – Meeting will be held at the Exploration Station. SLOCOE will facilitate registration. Dawn will serve as greeter. Anne Marie will provide snacks.

G. It was suggested that future agenda topics be submitted to agenda creators for the following meeting. Group also agreed to incorporate a “once-around-the-table” closing comments at each Board meeting.

**Request:** (ask for assistance, ideas, or input)

A. Operational & Collaborative Grants – Wendy asked for input on the idea of spotlighting one grant monthly on our website. Walt said that he could, for example, put a PDF of the American Honda Foundation grant information that Wendy provided.

**NEXT MEETING:** November 14, 2012, 5:30-7:30 pm, SLOCOE