

## CC STEM Board Meeting

July 29, 2014 Minutes  
SLO County Office of Education, 5-7PM

	Time Est	Who
<p>1. Introductions In attendance: Walt Reil, Julie Reil, John Keller, Pam Rickard, Patti Garrett, Dawn Hinchman, Alexis Waite, Kathleen Schwind</p>	5	John
2. Review Minutes from May, 2014	10	John/Julie
<p>3. Business Items</p> <p>a. Budget Update: Julie provided the Board with a Treasurer's Report. Patti provided a budget update on the Family Science Night monies being held by SLOCOE. See attached report.</p> <p>b. Confirm Board meeting dates for 2014: Dawn is arranging a venue for the next CCSTEM General Meeting. It will be September 16 or 17 at either the Luis Wine Bar or the Steinberg Gallery in San Luis Obispo. Walt will communicate that the August 13 and Nov. 12 General Meeting dates be removed from the website. <b>(Following the meeting, it was suggested that the General Meeting be scheduled in October.)</b></p> <p>c. CCSTEM Brochure Update: John is working on the recommended changes.</p> <p>d. Partners in Education Update: no report.</p>	15	Julie and John
<p>4. CCSTEM Governance</p> <p>a. Executive Board Appointments: For Chairman, Treasurer and Recording Secretary. Will be made after the Board elections. Patti and Julie volunteered to continue as Executive Board members. Current Chairman John will be away on sabbatical this year.</p> <p>b. Board Elections: Board elections for 15-member board are held every two years. Board nominations will be announced and open at the September 16 or 17 General Meeting. Nominations will be accepted until October 1; election will be open until October 15. John and Sarah will be put the election process on the website. <b>(I wrote down nominations open from September 22 through October 13. The election would begin October 15 via Survey Monkey.)</b> Dawn, Patti and Ann Marie (absent) will form a subcommittee to provide an overview/presentation of CCSTEM for the General Meeting.</p>	20	John and Patti
<p>5. CSLNet Items:</p> <p>a. CSLNet Report - Due August 8: Patti will email Lily Garcia to see if she is able to meet via phone to assist John and Patti in</p>	20	John and Patti

<p>completing the report on Thursday, July 31.</p> <p>b. CSLNet LCAP (Local Control Accountability Plan) Survey: Patti will complete for CCSTEM North and invite CCSTEM South to provide input for one or more Santa Barbara County LCAP plans.</p>		
<p>6. Family Science Night:</p> <p>a. Report: The Board reviewed and approved a letter written by Wendy Wendt to Lindsey Miller at PG&amp;E reporting on the activities and progress for Family Science Night.</p> <p>b. Signature: John or Seth and Patti will sign the final report prior to mailing.</p> <p>c. Budget: There is \$ 3,724.91 remaining (see budget addendum).</p> <p>d. Next Steps: The board agreed to re-apply for funds to continue Family Science Nights. Patti will contact Wendy and Seth for next steps.</p>	20	Seth and Patti
<p>7. Science After Dark</p> <p>a. Updates and Publicity: Dawn shared the calendar for the 2014-15 season. She applied for and received a grant of \$1,100 from the SLO Board of Supervisors; the SLO Children’s Museum is the fiscal agent. The Board approved the spending of \$221.63 to purchase chassis’ for the September 10 Lego “Pinewood” Derby Science After Dark event. There have been two ads in the SLO Tribune to date—one for thank yous and one for coming attractions. A third will feature the September event. Rack cards are in process of being published.</p> <p>b. WALI (Workforce and Literacy Initiative) Summit in Solvang: Dawn, a member of a Workforce Investment Board, will attend the kickoff event.</p>	10	Dawn
<p>8. Upcoming Events</p> <p>a. AG Valley Harvest Festival – last weekend in September — no CCSTEM booth.</p> <p>b. NASA Open House – October 11-12, 2014 – at the Jet Propulsion Laboratory in Pasadena.</p> <p>c. 2014 STEM Symposium – September 22-23, 2014 – San Diego</p> <p>d. 2015 CSLNet STEM Summit – March 16-17, 2015 – LA Westin Bonaventure</p> <p>e. Other: Walt volunteered to develop a CCSTEM Newsletter. Please send him items and details for the publication.</p>	10	Dawn Walt Patti
<p>9. Close</p> <p>a. Accomplishments</p> <p>b. Confirm action list an agenda items for next meeting</p>	10	John

<ul style="list-style-type: none"> <li>c. A suggestion was made to hold a General Meeting in the staff room of Melford Barzall in Santa Maria.</li> <li>d. Chance Holworth will be the acting director of Cal Poly's SESAME program this year.</li> <li>e. Alexis suggested student representation.</li> </ul>		
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**CCSTEM Board Voting Members:**

ANNE MARIE BERGEN	SETH BUSH	AMY SHIELDS
PATTI GARRETT	DAWN HINCHMAN	JOHN KELLER
TANJA LATIMER	GEORGE PUDLO	PAM RICKARD
WALT REIL	JULIE REIL	
TOM STEVENS	STEVE KLIEWER	

**Executive Committee Members:**

JOHN KELLER	Chairman
JULIE REIL	Treasurer
PATTI GARRETT	Recording Secretary

**Coordination Support:**

SARAH HEGG	CCSTEM North Administrative Support Coordinator
LILLY GARCIA	CCSTEM South Coordinator

**Proposed Upcoming Meetings and Events**

(Please see CCSTEM Event calendar for latest information):