CCSTEM Collaborative Board Meeting Minutes
January 14, 2013
SLOCOE
5:30 – 7:30 pm

Attendees:

Present?	Board Member?	Na	E-mail
Yes	X	Anne Marie Bergen	ambergen@calpoly.edu
Yes	X	Seth Bush	sbush@calpoly.edu
Yes	X	Rita M. Delkeskamp	rdelkeskamp@slcusd.org
Yes	X	Patti Garrett	pgarrett@slocoe.org
Yes	X	Dawn Hinchman	dawn.hinchman@gmail.com
Yes	X	John Keller	jmkeller@calpoly.edu
Yes	X	Tanja Latimer	tanjalatimer@me.com
Yes	X	George Pudlo	George@dskarch.com
Yes	X	Bryan Rebar	brebar@calpoly.edu
Yes	X	Julie Reil	jreil@fix.net
Yes	X	Walt Reil	walter.reil@hotmail.com
Yes	X	Pam Rickard	RickardBiology@gmail.com
No	X	Tom Stevens	thomas.stevens@us.af.mil
No	X	Paul Turnbull	pturnbull@syvuhsd.org
Yes	Ex-Officio	Steve Kliewer	Coord-north@ccstem.org
No	So. Coord.	Lilly Garcia	lgarcia@education.ucsb.edu
Yes	Guest/ facilitator	Delia Horwitz	delia@collaborationsoup.com
Yes	Guest/ grant writer	Wendy Wendt	wendywendt@charter.net

Action List: (Who is doing what)

A. By January 25th, Anne Marie volunteered to arrange for the locations of the general meetings, the next one and future ones.

B. By January 18th, Dawn will confirm the venue for the first Science After Dark (Pub Science).

C. Julie and Walt will create a presentation regarding non-profit status at the March Board meeting.

D. Steve will send out a Doodle poll so that we can determine the date of the February Board meeting.

E. Steve, Anne Marie, and Delia will meet to draft the agenda for the next General meeting, possibly on February 18th.

F. Dawn, Patti, Walt, Ann Marie and Seth will determine the date and location for the March Science After Dark event.

G. The Final Report to CSLNet is due March 31, 2013.

Motion/Resolution: (specific request for Board decision) - N/A

Narrative: (provide information)
1. Coordinator's Report
    a. December 12, 2012 Minutes – Steve reviewed the minutes. They were approved as written.
    b. CCSTEM Budget and Actuals Report dated 1/14/2013 with total expenditures of $45, 626 was distributed by Steve. – We will need to take a closer look over the next couple of months to make sure we spend our funding and may need to ask for a minor time extension.
    c. Mini-grant Status Report ($7,500, list included in agenda) – All mini-grants from the first round have been funded. Others since are in process, pending receipt of contracts.
    d. New website hosting – Our new host cost is $10 per month.
    e. CSLNet grant – It ends in March, and we will need to write the final report by March 31st.
2. Meeting Dates and Venues – Anne Marie volunteered to arrange for the locations of the general meetings, the next one in February and future ones. We will try to schedule these for Mondays. See below the Proposed Upcoming Meetings and Events list for 2013.
3. Pub Science Update – Dawn Hinchman reported Dr. Raul Cano, who makes fossil fuel beer, said that he is available the first week in March. Creekside Brewing is a possible location for this event. There was some conversation about how to name this event; we agreed to name this event "Science After Dark".
4. CSLNet Regional Meeting – Every 3 months, there is a regional meeting of the now 9 region member organizations. John attended the December 2012 meeting and received CSLNet Regional Networks Participation and Reporting Guidelines, a draft Letter of Agreement Regarding the CSLNet Regional Network STEM Partnership, and forms for CSLNet Site Visits. The next regional meeting will be held May 24-25; location TBD. The US STEM Summit, sponsored by US News and World Report, will be held June 17-19, in Austin, Texas. The California STEM Summit is on November 18-19 in Sacramento (which John, Steve, Jane and Lilly will attend).
5. What's the focus? - Our CSLNet grant runs out on March 31st. We need a plan from now until March 31st, and then another plan for the rest of the year after March 31st.
    With Delia facilitating, we agreed upon the following criteria for selecting our focus:
    a) Be seen as an active organization
    b) Develop a track record
    c) Use free or easy/existing resources (fund-able)
    d) Level of visibility – outcomes for kids and community
    e) What community and businesses like and need

f) Connected to uniqueness about Central Coast
g) Connect with North and South larger events
h) "Sexy" grant opportunities

We then compiled a list of focus ideas that appealed to most of the members, reviewed and added ideas, then agreed on the following focus areas:

	Before March 31st	After March 31st
Focus	Connecting people with STEM resources: - Events – Ours, and map and join existing events - Continue developing our clearinghouse/directory of events/activities/resources/ professional development/work force needs analysis/networking/publicizing/materials (Steve - coordinator, John – work force needs, Tanja- charter/alt. schools, Seth - web, Bryan - museums, Julie and Walt – PTA's and public schools) - Research "Partners in Education" - Santa Barbara's existing structures Question to be answered: Should workforce need's analysis be a separate bullet?	
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6. We agreed to discuss possible non-profit status in March.

Request: (ask for assistance, ideas, or input) - N/A

NEXT BOARD MEETING: March 18, 2013, 5:30-7:30 pm, SLOCOE

Proposed Upcoming Meetings and Events
(Please see CCSTEM Event Calendar for latest information)
Feb 18? CCSTEM General Mtg.; SLOHS, 5:00‑7:30 pm
Mar 15   STEM Collaborative Workshop, PRHS, 8:00am – 3pm
Mar 18   CCSTEM Board Mtg.; SLOCOE, 5:30‑7:30 pm
Mar 31   Due date for CSLNet Grant Final Report
Apr 15   CCSTEM Board Mtg.; SLOCOE, 5:30‑7:30 pm
Apr 20   Balloon Fest, Paso Robles, 8am‑3pm (Contact Steve for info.)
Apr 23   STEM Focus Meeting, AG, 5‑7pm
May 11   SLO Mini‑Maker Faire, Mission Plaza (Contact Pam for info.)
May 20   CCSTEM General Mtg.; SLOCOE, 5:00‑7:30 pm
Jun 17   CCSTEM Board Mtg.; SLOCOE, 5:30‑7:30 pm
Jul 15   CCSTEM Board Mtg.; SLOCOE, 5:30‑7:30 pm
Aug 19   CCSTEM General Mtg.; SLOCOE, 5:00‑7:30 pm

Sep 06   STEM Collaborative Workshop, PRHS, 8:00am – 3pm
Sep 16   CCSTEM Board Mtg.; SLOCOE, 5:30‑7:30 pm
Sep 17   STEM Focus Meeting, AG, 5‑7pm
Oct 11   CCSTEM Forum, Hancock?
Oct 21   CCSTEM Board Mtg.; SLOCOE, 5:30‑7:30 pm
Nov 18   CCSTEM General Mtg.; SLOCOE, 5:00‑7:30 pm
Nov 22   STEM Collaborative Workshop, PRHS, 8:00am – 3pm
Dec 10   STEM Focus Meeting, AG, 5‑7pm
Dec 16   CCSTEM Board Mtg.; SLOCOE, 5:30‑7:30 pm
(Board and General Meetings are scheduled on the 3rd Monday of each month)
Steve indicated Board Members are welcome to attend the STEM Collaborative Workshops and STEM Focus Meetings.